## Challenge Exercise

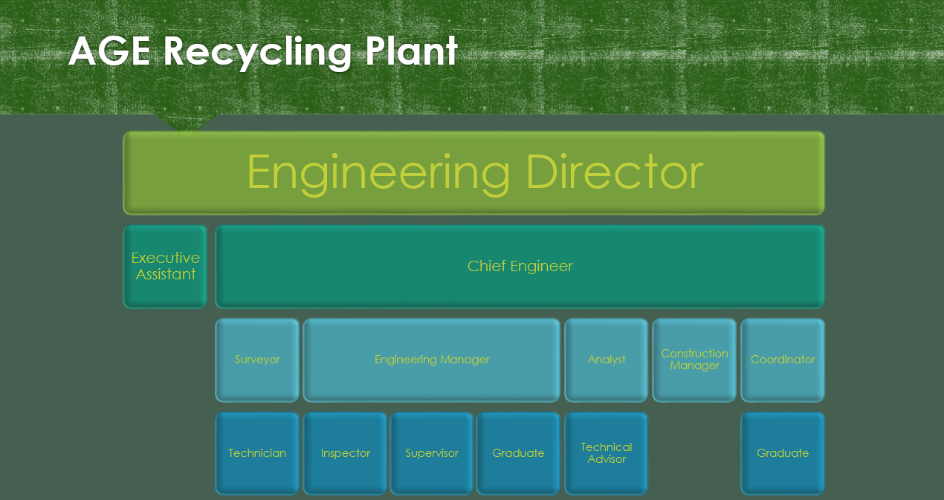
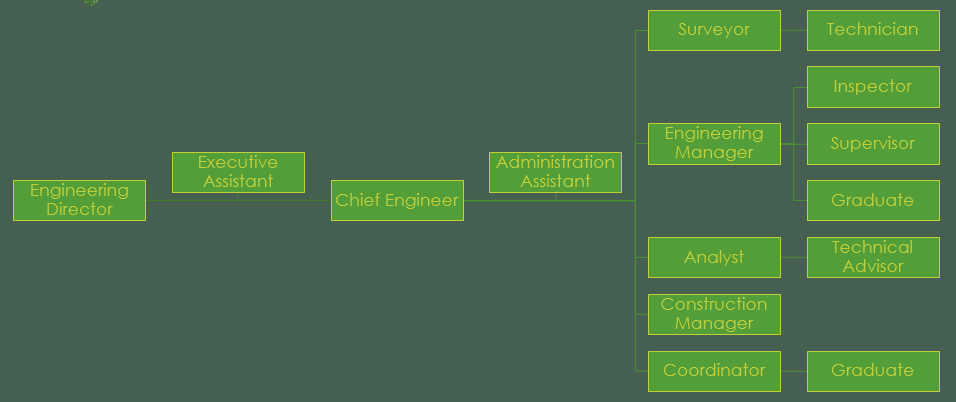
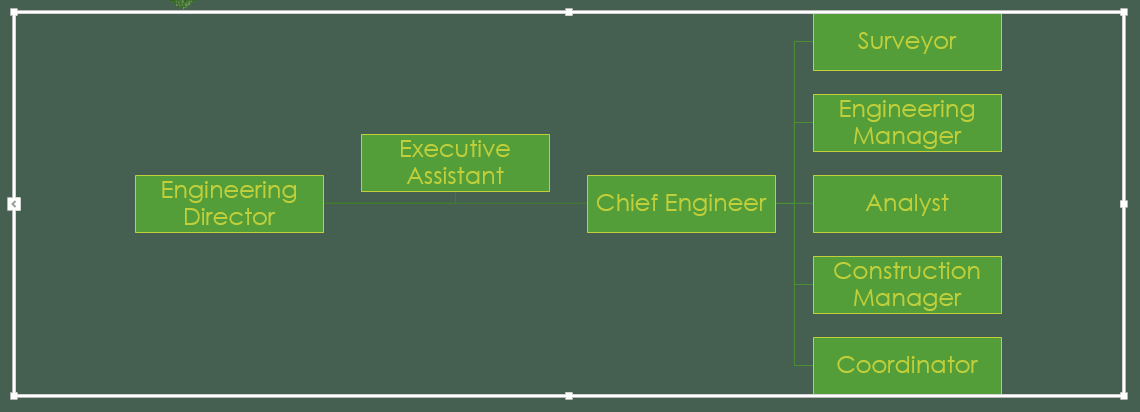
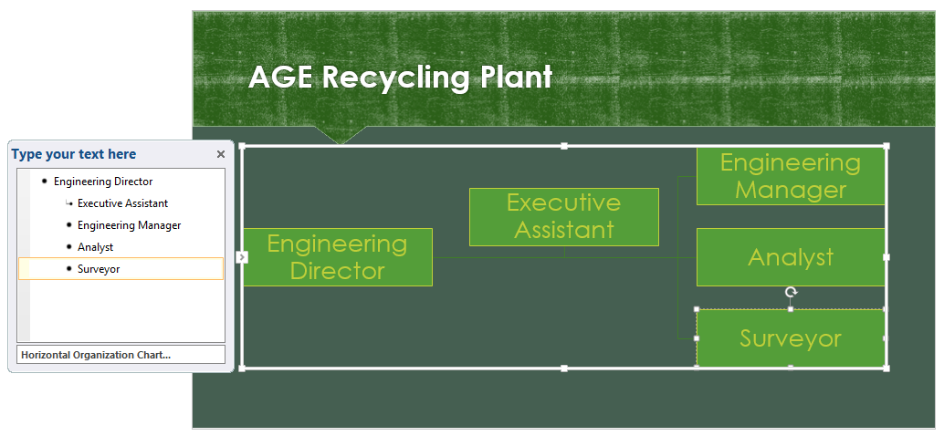
SmartArt

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| --- | --- | --- |
| **Tasks:** | | **Completed:** |
|  | Before starting this exercise you MUST have completed all of the topics in the chapter SmartArt… |  |
|  | Open the presentation ***PE\_SmartArt.pptx*** (it can be found in the same folder as the student files) | ⬜ |
|  | Insert a SmartArt graphic based on the ***Horizontal Organisation Chart*** layout, then use the text pane to add the shapes as shown in sample *A* on the following page | ⬜ |
|  | Close the text pane, then add two shapes below the *Engineering Director* named ***Construction Manager*** and ***Coordinator*** | ⬜ |
|  | Add a shape above the *Surveyor* named ***Chief Engineer***, then move the *Chief Engineer* shape up, to position it above the *Engineering Manager*. Demote the four shapes below the *Chief Engineer*  *Your SmartArt should now appear as shown in sample B on the following page…* | ⬜ |
|  | Add an assistant shape to the *Chief Engineer*, named ***Administration Assistant***, then add the other shapes as shown in sample *C* on the following page | ⬜ |
|  | Resize the SmartArt to make it ***25cm*** wide and ***13cm*** high, then manually reposition it (approximately) in the centre of the dark green section of the slide | ⬜ |
|  | Apply the ***Table Hierarchy*** layout, then apply the ***Powder*** SmartArt style | ⬜ |
|  | Apply the ***Colourful Range – Accent Colours 3 to 4*** colour scheme, then delete the ***Administration Assistant***  *Your slide should now appear as shown in sample D on the following page…* | ⬜ |
|  | Use the ***Save As*** command to save the presentation as ***PE\_SmartArt (Completed).pptx*** | ⬜ |

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| --- | --- |
| **Files required for exercise:** | *PE\_SmartArt.pptx* |
| **Files/work created by student:** | *PE\_SmartArt (Completed).pptx* |
| **Exercise Completed:** | ⬜ |

## Challenge Exercise Sample

SmartArt



**A**

**B**

**C**

**D**